

Meeting:	Paid Leave Oregon Advisory Committee				
Date/time:	July 5, 2023				
Location:	Microsoft Teams				
Attendees:	P (Present) A (Absent) S (sent sub)				
	Facilitator: Karen Madden Humelbaugh Scribe: Mackenzie Jones				
Members		Staff		Guest	
P	Karen Madden Humelbaugh	P	Mackenzie Jones	P	Vince Porter
P	David Gerstenfeld	P	Shannon Ball		
P	Jeannine Beatrice	P	Juan Serratos		
A	Amanda Dalton (employers)	A	Danielle Willey		
P	Jenny Dresler (employers)	A	Michele Schwartz		
P	Eric Hunter (employers)	P	Angela Yeager		
P	JaJetta Dumdi (employers)	A	Kelley Ofoni		
A	Eva Rippeteau (employees)	P	Andrew Warren		
A	Linda Herrera (employees)				
P	Catie Theisen (employees)				
P	Courtney Veronneau (employees)				

Agenda

Docket #	Topic	Purpose	Presenter
1.0	Welcome	Inform	Karen Madden Humelbaugh &
1.1	Welcome New Member		David Gerstenfeld
1.2	Member Roundtable		
1.3	Agency Updates		
1.4	Approval of April & May Meeting Notes		

The Oregon Employment Department experienced temporary agency-wide technical challenges related to Zoom licensing agreements that required some last minute changes to the meeting invite as well as a shorted meeting time. The Paid Leave team apologizes for the technical difficulties and have since resolved those issues and should return to normal processes again next meeting.

David Gerstenfeld who has been serving as the Acting Director of the Oregon Employment Department was officially appointed as Director. The agency received majority of what they'd asked for in the agency's requested budget, except for a few small adjustments. There were some alterations made due federal funding reductions as well as a change to one of the policy packages requested. The agency had hoped for a number of positions to help deal with some of the remaining pandemic-related unemployment insurance (UI) work and to fill in the gap of the cost for running the UI program and reduction of federal funding. The funding mechanism for this policy package was an adjustment to how much of the UI tax collected would be dispersed to the trust fund versus the administrative fund. While this had strong bipartisan support, the council realized near the end of session that they believed it required a 3/5ths vote to pass which created procedural barriers. Instead, they passed a temporary measure that allows the

agency to fund those employees through the end of March which allows for additional conversation with the legislators prior to session beginning again in February.

2.0	Benefits Updates	Inform	Danielle Willey
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Please see provided docket for updates. The Benefits team continues to hire and onboard new staff, and are working on creating desk manuals and operating procedures.

3.0	Policy & Program Support Updates Legislative Updates	Inform	Kelley Ofoni & Shannon Ball
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Please see provided docket for policy updates.

Shannon Ball shared legislative and administrative rule updates. The Rulemaking Advisory Committee is convening today to discuss the need for 8 temporary rules prior to go-live in August. These temporary rules would then follow up with permanent rules by January 2024. One of the Paid Leave legislative concepts, HB 2290 related to information sharing with the Department of Revenue (DOR) did not pass during legislative session. The program intends to bring this forward as a concept in a future legislative session and in the meantime will be working with DOR. SB 593 also did not pass. The team has been receiving a high volume of questions related to SB 999 and are working with the Bureau of Labor and Industries on a plan which will be posted on the website as soon as possible.

4.0	Customer Care, Outreach & Communication Updates	Inform	Andrew Warren & Angela Yeager
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Andrew Warren provided Customer Care and Outreach updates. The Customer Care team has welcomed two new supervisors: Tabitha Putnam and Amanda Parsons, as well as about 40 additional customer care specialists since May. They have been collaborating with the Paid Leave Learning and Development team to create “Core Skills” training which covers topics including trauma informed care, customer care principles, guidelines for customers experiencing a crisis, vicarious trauma, dynamics of violence and abuse, as well as scenario based role-play. The team has also been seeking out employees and employers to participate in a workgroup to define goals and performance metrics for the program. About 98 participated in the survey and 150 have started the survey. The workgroup will convene later this month.

Angela Yeager shared updates from the Communications team. The employee guidebook and self-employed guidebook have both been released and are on the website. The Communications team is also working on a new batch of frequently asked questions related to go-live, 35 new forms, an updated website, and a checklist and video to help walk customers through the application process. They are also creating a fact sheet to provide health care workers who can help answer their patients questions related to Paid Leave.

5.0	Quarterly Trust Fund Updates	Inform	Karen Madden Humelbaugh
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Through SB 31, the program has until August 11, 2023 to make the decision about whether or not they are solvent. They intend to make a decision and communication to the public much earlier and are aiming at delivering the news by the week of July 17.

Contributions are very close to what the team forecasted, only 5% under the estimate. That percentage will likely even shrink over time as employers who never submitted their equivalent plan after their declaration of intent back pay what they owe.

6.0	Additional Program Updates	Inform	Karen Madden Humelbaugh
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Action Items

Action	Assigned	Due Date	Completed