

Meeting:	Advisory Committee				
Date/time:	08/05/2020 1:30 – 3:30 pm (Virtual)				
Location:	https://employment.adobeconnect.com/kofoni/				
	Phone#: 1 (866) 377-3315; Participant Code: 7411471				
	Advisory Committee meetings are open to the public with the ability to listen by phone. If you have questions about the PFML program, please email us.				
Attendees:	P (Present)	A (Absent)	C (Conference Caller)	F (Facilitator)	
	Gerhard Taeubel (Chair)	Linda Herrera (Member)	Eva Rippeteau (Member)	David Gerstenfeld (Executive Sponsor)	
	Amanda Dalton (Member)	Eric Hunter (Member)	Paloma Sparks (Member)	Jeannine Beatrice (Executive Sponsor)	
	Jenny Dresler (Member)	Andrea Paluso (Member)	Jessica Giannettino Villatoro (Member)	Phoebe Colman (Staff)	
	Jason Bouley (Staff)	Lois Williams (Staff)	Kelley Ofoni (Staff)	Bre McGehee (Staff)	
	Dean Johnson (Staff)				

Supporting Materials

- 6-10-2020 PFMLI Advisory Committee Agenda.Meeting Notes – Final
- Workgroup Committee Members and Contacts 20200729 (Roster – sent separately)

Agenda

	Topic	Purpose	Time		Presenter
1.	Welcome, agenda review, outcomes Outcomes for today's meeting: 1) Update on current Employment Department pandemic response efforts 2) Provide program updates 3) Provide workgroup activity updates 4) Discuss workgroup agenda distribution/planned workflow	Discuss	1:30	1:40	Lois Williams
2.	Employment Department's COVID-19 response	Inform	1:40	1:50	Gerhard Taeubel
3.	PFMLI Program updates: 1) Approval of June 10, 2020 meeting notes 2) Third-Party Benefits Administration RFI 3) EIS 4) Modernization Update 5) Budget reductions	Inform/ Discuss/ Approve	1:50	2:05	Lois Williams, Gerhard Taeubel

4.	Communications Update: 1) Introduce new staff 2) Status of Communications RFP	Inform/ Discuss	2:05	2:15	Phoebe Colman
5.	Workgroup Activity: 1) Equivalent Plans workgroup 2) Contributions workgroup 3) Benefits workgroup 4) Self-Employed / Independent Contractors workgroup 5) Small Employers workgroup	Discuss	2:15	2:45	Lois Williams
6.	Workgroup agendas and materials distribution/ review workflow plans	Discuss	2:45	3:00	Lois Williams
7.	Review action items and decisions	Discuss	3:00	3:10	Lois Williams

Action Items

Action	Assigned	Date Due	Completed
<i>Draft proposed template workgroup charters</i>	<i>Lois Williams</i>	<i>April 1, 2020</i>	<i>In progress</i>
<i>Explore virtual meeting tools that include video options</i>	<i>Lois Williams</i>	<i>May 6, 2020</i>	<i>In progress</i>
<i>Explore meeting tools that will allow public to listen to AC meetings</i>	<i>Lois Williams</i>	<i>July 1, 2020</i>	<i>In progress</i>
<i>Schedule a follow-up meeting or provide additional information about workgroup applicants via email.</i>	<i>Lois Williams</i>	<i>June 12, 2020</i>	<i>Complete</i>
<i>Forward additional workgroup referrals</i>	<i>Committee Members</i>	<i>June 17, 2020</i>	<i>Complete</i>

Recommendations